

# HUAWEI MediaPad T2 7.0

## User Guide



HUAWEI

EMUI 4.0

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# 1 About this document

Thank you for choosing the HUAWEI MediaPad T2 7.0.

This document is intended for HUAWEI MediaPad T2 7.0 that runs EMUI 4.0.

Figures in this document are screenshots taken under the **Spectrum(magazine)** theme.

Switch to the **Spectrum(magazine)** theme to better understand this guide. For details, see [Changing the theme](#).



Certain functions may vary with models and regions.

# 2 Getting started

## Locking and unlocking the screen

- **Locking the screen:** If your HUAWEI MediaPad T2 7.0 has been idle for a specified period of time, the screen locks itself automatically. You can also press the power button to lock the screen.


























On the home screen, touch  **Settings > Display > Sleep** and choose a time.











- **Unlocking the screen:** Press the power button to turn on the screen. Slide your finger toward any direction to unlock the screen.

## Notification and status icons

The notification and status bars may display the following icons to inform you of your HUAWEI MediaPad T2 7.0's status.

	Airplane mode		Bluetooth on
	GPS in use		Charging
	Battery full		Battery extremely low
	New email		Wi-Fi hotspot on
	SIM card not inserted		Preparing the microSD card
	Headset connected		Alarms enabled
	Uploading or sending files		Downloading or receiving files
	Memory full		System exception
	Synchronizing data		Synchronization failed
	Connected to a VPN		USB tethering on
	Wi-Fi networks available		Connected to a Wi-Fi network
	USB debugging on		

## Common keys

	Menu		Share
	Completed		Add
	Search		Delete data
	Refresh		Save
	Favorites		Call

## Home screen operations

- To open an application: On the home screen, touch the application.
- To switch between the home screen and its extensions: On the home screen, flick your finger left or right.
- Personalizing the home screen: Touch and hold a blank area on the home screen or pinch two fingers together to set the wallpaper, widgets, and more.



- Opening the notification and shortcut panels: Slide down from the status bar to open the notification panel. Flick left or right to switch between the notifications and shortcuts tabs.



1

Touch a notification to view its details and flick left or right across a notification to dismiss it.

2

Touch  to delete all notifications.

3

Drag the slider to adjust the screen brightness.

4

Touch the shortcut switches on the notification panel to turn on or off the functions. Touch and hold a switch to enter the settings screen of the corresponding function.

Slide down the shortcut switches, you can then touch **Edit** to customize the list.






# 3 Text input

Your HUAWEI MediaPad T2 7.0 comes with multiple input methods. You can quickly enter text using the onscreen keyboard.

- Touch a text input field to bring up the onscreen keyboard.
- When you are done, touch  to hide the onscreen keyboard.

## Editing Text

You can copy, cut, and paste text.

- **Select text:** Touch and hold the text field until  and  appear. Drag  and  to select the text you want to edit, or touch **Select all** to select all text.
- **Copy text:** After selecting text, touch **Copy**.
- **Cut text:** After selecting text, touch **Cut**.
- **Paste text:** Touch where you want to insert the text (to move the insertion point, drag  ) and touch **Paste** to paste the text you copied or cut.

## Selecting an input method


The HUAWEI MediaPad T2 7.0 provides multiple ways to text input. You can select the input method you like.



1. On the text editing screen, touch a text field to bring up the onscreen keyboard.
2. Flick down from the notification bar to display the notification panel.
3. On the notification panel, touch **Select input method**.
4. On the displayed option menu, select the desired input method.




# 4 Network connection

## Connecting to a Wi-Fi network

 When both a Wi-Fi network and a mobile network are available simultaneously, the HUAWEI MediaPad T2 7.0 connects to the Wi-Fi network by default. If the Wi-Fi network disconnects, the HUAWEI MediaPad T2 7.0 then automatically connects to the mobile network.




1. On the home screen, touch  **Settings > Wi-Fi**.
2. Toggle the switch of **Wi-Fi** to  to turn on Wi-Fi. Your HUAWEI MediaPad T2 7.0 then scans for available Wi-Fi networks.
3. Select the desired Wi-Fi network and follow the onscreen instructions.

 To connect to a Wi-Fi network that has a hidden SSID, touch **Add network** under the Wi-Fi network list, and then follow the onscreen instructions to enter the required information and connect to that network.

Your HUAWEI MediaPad T2 7.0 consumes more power when Wi-Fi is turned on. To save battery power, turn off Wi-Fi when it is not in use.



## Connecting to a Wi-Fi network using WPS

If the wireless router being used supports the Wi-Fi protected setup (WPS) function, you can quickly connect to a Wi-Fi network using WPS.

1. On the home screen, touch  **Settings > Wi-Fi**.
2. Toggle the switch of **Wi-Fi** to  to turn on Wi-Fi.
3. Touch  **> Advanced settings > WPS connection** or **WPS PIN connection**, and follow the onscreen instructions for operations to perform on the wireless router.

## Turning on your mobile data connection

Using mobile data services may incur data usage charges. For details, contact your service provider.

1. On the home screen, touch  **Settings > More > Mobile network**.
2. Toggle the **Mobile data** switch to  to enable mobile data.

# 5 Network sharing

You can use various methods to share your HUAWEI MediaPad T2 7.0's data connection with other wireless devices.


## Sharing your data connection using a Wi-Fi hotspot

By setting up your HUAWEI MediaPad T2 7.0 as a Wi-Fi hotspot, you can share your mobile network with other devices.

Before sharing your data connection, turn on mobile data on your HUAWEI MediaPad T2 7.0. For details, see [Turning on your mobile data connection](#).

When other devices access the Internet using your HUAWEI MediaPad T2 7.0's data connection, the data usage of your HUAWEI MediaPad T2 7.0 will be consumed.



1. On the home screen, touch **Settings**.
2. Touch **More > Tethering & portable hotspot > Portable Wi-Fi hotspot**.
3. Toggle the switch to  to turn on your Wi-Fi hotspot.
4. Touch **Configure Wi-Fi hotspot** and follow the onscreen instructions to set the required information, such as your Wi-Fi network name and password.

Once the Wi-Fi hotspot settings are complete, other Wi-Fi enabled devices can search for and connect to the Wi-Fi hotspot provided by your HUAWEI MediaPad T2 7.0.

## Sharing your data connection through USB tethering

You can share your HUAWEI MediaPad T2 7.0's network with a computer using a single USB cable.

1. Connect your HUAWEI MediaPad T2 7.0 to a computer using the USB cable provided with the HUAWEI MediaPad T2 7.0.



2. On the home screen, touch **Settings > More > Tethering & portable hotspot**.
3. Touch **USB tethering** to share your mobile data connection.

After the connection is set up, you can access the Internet from the computer.



When using the USB tethering function, you cannot simultaneously use your HUAWEI MediaPad T2 7.0 as a USB storage device.

## Sharing your data connection through Bluetooth tethering





With Bluetooth tethering, you can share your HUAWEI MediaPad T2 7.0's data connection with other Bluetooth devices.



1. On the home screen, touch **Settings > More > Tethering & portable hotspot**.
2. Touch **Bluetooth tethering** to turn on Bluetooth tethering.
3. Enable Bluetooth on the other device and pair your HUAWEI MediaPad T2 7.0 with it.



# 6 Contacts

## Creating a contact

1. On the home screen, touch  **Contacts** to display your contacts list.
2. Touch .
  -  If you are creating contacts for the first time, your HUAWEI MediaPad T2 7.0 prompts you to select a storage location. When you create contacts next time, the new contacts are stored in the same storage location by default. In addition, the storage location is displayed on the new contacts screen, and you can touch the storage location to select a new one.
3. Enter the related information, such as the contact's name, phone number, and email address.
4. Touch **Add another field** to add more information.
5. Touch .

## Synchronizing contacts



You can synchronize the contacts stored in your Gmail and Exchange accounts to your HUAWEI MediaPad T2 7.0 and vice versa.

1. On the home screen, touch  **Settings**.
2. Under **Accounts**, touch the type of account you want to synchronize.
3. Touch the account you want to synchronize.
4. Toggle the **Sync contacts** switch to .

If the account you want to synchronize has not been added to your HUAWEI MediaPad T2 7.0, touch **Add account** and follow the onscreen instructions to add the account. When it is added, your HUAWEI MediaPad T2 7.0 automatically synchronizes with it.

## Importing contacts


You can import contacts from a micro-SIM or microSD card to your HUAWEI MediaPad T2 7.0, or use Wi-Fi Direct to import the contacts from other devices to your HUAWEI MediaPad T2 7.0.

1. On the home screen, touch  **Contacts** to display your contacts list.
2. Touch  > **Import/Export**.
3. Select an import method and follow the onscreen instructions.

## Backing up contacts

You can back up your contacts to a microSD card in case your contacts are accidentally deleted or lost.






1. On the home screen, touch **Contacts** to display your contacts list.
2. Touch  > **Import/Export**.
3. Touch **Export to storage**.

## Sharing contacts

You can share contacts in your HUAWEI MediaPad T2 7.0 with your friends using email, Bluetooth, and more.






1. On the home screen, touch **Contacts**.
2. From the contacts list, you can:
  - Touch the contact you want to share, and then touch  > **Share contact**.
  - Touch  > **Import/Export** > **Share contacts**, select the contacts you want to share, and touch .
3. In the displayed dialog box, choose a sharing mode and follow the onscreen instructions to share the contacts.

# 7 Calls

## Making an emergency call


In the event of an emergency, you can make emergency calls without a SIM card. However, you must still be within the coverage area.



1. On the home screen, touch  **Dialer**.
2. Enter a local emergency number and touch .

 Emergency calls are subject to the quality of the cellular network, use environment, service provider policies, and local laws and regulations. Never rely solely on your HUAWEI MediaPad T2 7.0 for critical communications when emergencies occur.

## Making a conference call





Making conference calls with your friends, family, and co-workers is easy with your HUAWEI MediaPad T2 7.0.

 Before you make a conference call, be sure you have subscribed to the conference call service. For details, contact your service provider.

1. Call the first participant.
2. When the call is connected, touch  and call the second participant. The call with the first participant is put on hold.
3. When the second call is connected, touch  to start a conference call.
4. To add more participants, repeat steps 2 and 3.

When the call is complete, touch  to end it.



## Adding an unknown number to your contacts

1. On the home screen, touch  **Dialer**.
2. From the call log, touch  next to the unknown number.
3. Touch  or .

## Clearing call logs

To delete a single call log entry: On the **Dialer** screen, touch and hold the call log entry. On the displayed option menu, touch **Delete entry**.

To delete all or multiple call log entries: On the **Dialer** screen, touch  > **Delete call log**.

- Select the **Select all** check box and touch  to delete all call log entries.
- Select one or more call logs and touch  to delete them.

# 8 Messaging


## Searching for a message

If you are having trouble finding a specific message in a pile of messages, this function can come to your rescue.




1. On the home screen, touch **Messaging**.
2. Enter a keyword in the search box.
3. In the results list, select the desired message to open it.

## Customizing message settings


To customize text and multimedia message settings, message notification tones, and more, from the message list, touch  > **Settings**.


# 9 Managing applications

## Installing an application

-  When you install an application, the "**Install blocked**" message may be displayed. Read the message carefully. If you want to continue with the installation, follow the onscreen instructions.



You can obtain and install an application using any of the following methods:

- Download it from an online app store or by using a browser. After the application is downloaded, follow the onscreen instructions to install it.
-  Some third-party applications may not be compatible with your HUAWEI MediaPad T2 7.0. They may not run properly and your HUAWEI MediaPad T2 7.0 may shut down. It is recommended that you download applications from trusted sources only.
- Connect your HUAWEI MediaPad T2 7.0 to a computer. Then use the HiSuite or third-party software to download the application. After the application is downloaded, follow the onscreen instructions to install it.
- Use Bluetooth or Wi-Fi Direct to send the application on another device, such as a phone or tablet, to your HUAWEI MediaPad T2 7.0. After the transmission is complete, touch the application to install it.
- Download the application from a computer. Then copy the application to your HUAWEI

MediaPad T2 7.0. Once copied, touch  **Files** on your HUAWEI MediaPad T2 7.0's home screen. Touch **Applications** > **Apps** under **Categories**, select the application and then follow the onscreen instructions to complete the installation.

## Uninstalling and sharing an application

On the home screen, touch and hold the application you want to uninstall or share.

- Drag it to  to uninstall the application.
- Drag it to  to share the application.

-  Some pre-installed applications cannot be uninstalled.



# 10 Multimedia

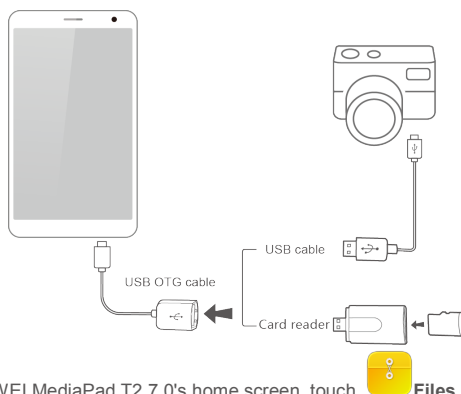
## Importing photos


You can import photos from a camera or other storage device (such as a USB flash drive or phone) to your HUAWEI MediaPad T2 7.0 using only a USB OTG cable.



To purchase a USB OTG cable, please contact an Huawei authorized supplier or your device vendor.

1. Use a USB OTG cable to connect a camera and your HUAWEI MediaPad T2 7.0.




2. On your HUAWEI MediaPad T2 7.0's home screen, touch  **Files > Local > USB**.
3. Touch and hold the photos or folders you want to import into your HUAWEI MediaPad T2 7.0.
4. Touch **Copy** or **Move**.
5. Choose where you want to save the files and touch **Paste**.

## Viewing photos or videos

Gallery enables you to conveniently view photos and videos. It automatically searches and organizes photos and videos stored on your HUAWEI MediaPad T2 7.0's internal storage and the microSD card for your easy reference.



1. On the home screen, touch  **Gallery** to open Gallery.
2. Touch a photo or video to view it in full screen mode. Flick your finger left or right across the screen to view the previous or next file.




You can pinch two fingers apart or together to zoom in or out.

## Sharing photos or videos

You can share photos and videos via Bluetooth or email. Take your HUAWEI MediaPad T2 7.0 and start sharing!



1. On the home screen, touch **Gallery** to open Gallery.
2. Touch and hold the photo, video you want to share .
3. Touch  and choose how you want to share the selected file, for example, using Bluetooth or Wi-Fi Direct. Then follow the onscreen instructions. For details, see [File sharing](#).

# 11 Customized settings

## Changing the theme

Your HUAWEI MediaPad T2 7.0 comes with multiple themes, easily allowing your device to have a new look as often as you want.



1. On the home screen, touch **Themes**.
2. Flick left or right to browse different local and online themes. (Applicable to selected models)
3. Select the desired theme. Then, touch ☒.

## Adding a widget to the home screen

You can add widgets, such as the calendar and bookmarks, to the home screen.

1. On the home screen, touch and hold a blank area.
2. Touch **Widgets**.
3. Drag a widget to the home screen and release your finger.



## Setting the ringtone



1. On the home screen, touch **Settings > Sound**.
2. Select the desired ringtone type.

3. Follow the onscreen instructions to select your favorite music or recording as the ringtone.

## Setting the font size



1. On the home screen, touch **Settings** > **Display**.
2. Touch **Font size**.
3. Select the desired font size.

## Adjusting the screen brightness



1. On the home screen, touch **Settings** > **Display** > **Brightness**.
2. In the displayed dialog box, Drag the slider left or right to manually adjust the screen brightness.



You can also open the notification panel and quickly adjust the screen brightness using the shortcut switch.

## Setting the file safe

The file safe helps you keep your important files private and protected.



1. On the home screen, touch **Files**.
2. Under **Categories** or **Local**, touch **Safe**.
3. Touch **Enable**.
4. Follow the onscreen instructions to set up your safe password and security question, and then touch **Done**.
5. Touch **Add**.
6. Follow the onscreen instructions and select the files you want to add to the safe.
7. Touch **ADD** to add the files to the safe.



Enter the file safe, touch **Settings** > **Destroy safe**, and follow the onscreen instructions to destroy the safe. To remove any files before destroying the safe, select **Remove files**.

# 12 File sharing

## Sharing files using Wi-Fi Direct

Wi-Fi Direct is a function to connect wireless devices using a Wi-Fi network. After wireless devices are connected, they can quickly share files among them.



1. On the home screen, touch **Settings > Wi-Fi**.
2. Touch the key next to **Wi-Fi** or drag the key to to turn on Wi-Fi.
3. Touch . On the receiving device, turn on Wi-Fi Direct. Your HUAWEI MediaPad T2 7.0 then automatically searches for available devices.
4. Select the device to pair it with your HUAWEI MediaPad T2 7.0.
5. On your HUAWEI MediaPad T2 7.0, touch and hold the file you want to share. On the displayed option menu, touch **Share > Wi-Fi Direct**.
6. On the displayed option menu, select the desired device, and lastly, touch the key on the device to receive the file.



If your HUAWEI MediaPad T2 7.0 and the device have connected to the same Wi-Fi network and both have Wi-Fi Direct turned on, you can directly share files between them without pairing them.

## Sharing files using Bluetooth




1. On the home screen, touch **Settings > Bluetooth**.
2. Touch the key next to **Turn on Bluetooth** or drag the key to to turn on Bluetooth.
3. Select the device to pair your HUAWEI MediaPad T2 7.0 and the device.
4. On your HUAWEI MediaPad T2 7.0, touch and hold the file you want to share. On the displayed option menu, touch **Share > Bluetooth**.
5. On the displayed option menu, select the desired device. On the device, touch the related key to receive the file.

## Copying files from a computer

Use a USB cable to connect your HUAWEI MediaPad T2 7.0 to a computer. Flick down from the status bar to open the notification panel. Follow your HUAWEI MediaPad T2 7.0's onscreen instructions to select a connection method. You can then transfer files between your HUAWEI MediaPad T2 7.0 and the computer.

Connection Mode	Function	Operation
Photos	On the computer, view and manage the image files stored on your HUAWEI MediaPad T2 7.0.	Click the newly displayed drive letter on the computer. Then transfer image files between your HUAWEI MediaPad T2 7.0 and the computer.

Connecti on Mode	Function	Operation
<b>Files</b>	<ul style="list-style-type: none"> <li>● On the computer, view and manage the files stored on your HUAWEI MediaPad T2 7.0 and the microSD card.</li> <li>● Using Windows Media Player 11 or a later version in the computer, view and manage the multimedia files stored on your HUAWEI MediaPad T2 7.0 and the microSD card.</li> </ul>	<ul style="list-style-type: none"> <li>● Click the newly displayed drive letter on the computer. Then transfer files between your HUAWEI MediaPad T2 7.0 and the computer.</li> <li>● Start Windows Media Player on the computer. Follow the onscreen instructions to transfer multimedia files between your HUAWEI MediaPad T2 7.0 and the computer.</li> </ul>
<b>USB drive</b>	<p>On the computer, view and manage the files stored on the microSD card.</p> <p> This method is available only when your HUAWEI MediaPad T2 7.0 has a microSD card inserted.</p>	<p>Click the newly displayed drive letter on the computer. Then transfer files between the microSD card and the computer.</p>

# 13 Settings

## Setting the screen timeout period

You can set a screen timeout period so your HUAWEI MediaPad T2 7.0 automatically turn off the screen to save power.



1. On the home screen, touch **Settings > Display > Sleep**.
2. Choose a timeout period.

## Setting a screen lock



1. On the home screen, touch **Settings > Screen lock & passwords**.
2. Follow the onscreen instructions to set the screen lock.

With a screen lock set, if your HUAWEI MediaPad T2 7.0 is idle for a specified period of time, it automatically locks its screen. You can also touch the power key to lock the screen.

## Adjusting the volume

You can set the volume for the ringtone, media, alarms, and notifications.



1. On the home screen, touch **Settings > Sound > Volume**.
  2. Drag the sliders left or right to adjust the volume.
- You can also use the volume keys to adjust the volume of running applications.

## Enabling power saving mode



1. On the home screen, touch **Settings > Advanced settings > Battery manager > Power plan**.
2. Select a power saving mode.

## Checking the memory status

Before moving a large file to your HUAWEI MediaPad T2 7.0's internal storage or the microSD card, check the available storage space that has left on it.



1. On the home screen, touch **Settings**.
2. Touch **Advanced settings > Memory & storage** to view memory information.

## Setting the date and time



1. On the home screen, touch **Settings** > **Advanced settings** > **Date & time**.
2. Deselect the **Automatic date & time** check box.
3. Follow the onscreen instructions to set the date and time.



If your HUAWEI MediaPad T2 7.0 is set to automatically update the date and time, it obtains the date and time information from the network and updates them according to your time zone. In this case, you cannot manually change the time zone, date, or time displayed on your HUAWEI MediaPad T2 7.0.

## Formatting a microSD card



Back up important data before you format a microSD card.



1. On the home screen, touch **Settings**.
2. Touch **Advanced settings** > **Memory & storage** > **SD card** > **Format**.

## Restoring factory settings



Restoring your HUAWEI MediaPad T2 7.0 to its factory settings erases all your personal data, including information about your accounts, your system and application settings, and your installed applications. Before restoring factory settings, back up the important data on your HUAWEI MediaPad T2 7.0.




1. On the home screen, touch **Settings** > **Advanced settings** > **Backup & reset**.
2. Touch **Factory data reset** and follow the onscreen instructions to back up data or directly restore factory settings.

## Updating your HUAWEI MediaPad T2 7.0



- Updating your HUAWEI MediaPad T2 7.0 may clear all the data in it. Back up important data before updating your HUAWEI MediaPad T2 7.0.
- Using unauthorized third-party software to update your HUAWEI MediaPad T2 7.0 may render your HUAWEI MediaPad T2 7.0 unusable or put your personal information at risk. Always update through your HUAWEI MediaPad T2 7.0's online update feature or send your HUAWEI MediaPad T2 7.0 to a nearby authorized Huawei service center for assistance.



1. On the home screen, touch **Settings** > **Updater** to view the system information.
2. Touch **Check for updates**. If a new version is available, follow the onscreen instructions to update online. You can also choose  > **Download latest full package** to update the system using a local update package.



To update using a local update package, refer to the update guide included in the package.



# 14 Personal Information and Data Security

The use of some functions or third-party applications on your device could result in your personal information and data being lost or becoming accessible to others. Several measures are recommended to help you protect personal and confidential information.

- Place your device in a safe area to prevent it from unauthorized use.
- Set your device screen to lock and create a password or unlock pattern to open it.
- Periodically back up personal information kept on your memory card, or stored in your device memory. If you change to a different device, be sure to move or delete any personal information on your old device.
- If you are worried about viruses when you receive messages or emails from a stranger, you can delete them without opening them.
- If you use your device to browse the Internet, avoid websites that might pose a security risk to avoid theft of your personal information.
- If you use services such as Wi-Fi or Bluetooth, set passwords for these services to prevent unauthorized access. When these services are not in use, turn them off.
- Install or upgrade device security software and regularly scan for viruses.
- Be sure to obtain third-party applications from a legitimate source. Downloaded third-party applications should be scanned for viruses.
- Install security software or patches released by Huawei or third-party application providers.
- Some applications require and transmit location information. As a result, a third-party may be able to share your location information.
- Your device may provide detection and diagnostic information to third-party application providers. Third party vendors use this information to improve their products and services.
- If you have concerns about the security of your personal information and data, please contact [mobile@huawei.com](mailto:mobile@huawei.com).

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